

# Sabetha Chamber of Commerce

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## November 14, 2017 Minutes

**BOARD MEETING** – The meeting was called to order by the Chamber’s president, Dayra Menold, those present were: Cindy Alderfer, Marlene Bosworth, Julie Burenheide, Robert Wahwasuck, and Gina Murchison.

**Resignation:**

A letter of resignation from Jennifer Huber was read and filed.

**Approve the minutes:** We did not have a quorum present so we were not able to approve the minutes or financial reports.

**Approve the financial reports:**

**New Member:**

The Sabetha Chamber would like to welcome a new member, Andee Rettele with LuLaRoe.

**Kiwanis Horse & Wagon Rides:**

It was brought to the Chamber’s attention that there are safety concerns regarding the horse and wagon rides. The Chamber and Kiwanis Club has purchased 17 signs from Wildwood Creations to place on the sidewalks alerting the citizens to be on the lookout for the horses before backing out of the parking spaces. Brendon Garrett will also be assisting with the safety of the horses and citizens.

**Grant Writing Workshop:**

A Grant Writing Workshop sponsored by the Meadowlark District will take place on January 24, 2018 from 5:30 pm to 9:00 pm at the Glacial Hills Business Resource Center. The speaker is Nancy Daniels, Community Vitality Specialist with the K-State Research and Extension office. You will discover how to secure funding for a project or initiative and develop confidence in your grant writing abilities! For more information please contact David Key at [dkey@ksu.edu](mailto:dkey@ksu.edu) or 785-336-2184.

**2018 Board Leadership Training:**

The Meadowlark Extension Office is sponsoring a Board Leadership Training Series. The four part series will be on February 6, 13, 20, and 27. The seminar will

be at the Glacial Hills Business Resource Center and begin at 11 am to 1 pm each day. The cost for the 4 part series is \$10. Please register at [dkey@ksu.edu](mailto:dkey@ksu.edu) or 785-336-2184. The series topics include:

February 6: Conducting effective meetings and roles and responsibilities of board members.

February 13: Understanding fellow board members and conflict management.

February 20: Fundraising management, legalities and ethics.

February 27: Strategic planning.

#### **Board Member Responsibilities & Updated Bi-Laws:**

The Chamber is in the process of updating the Bi-Laws and writing a Board Member's Responsibilities List. Marlene Bosworth, Cindy Alderfer, Dayra Menold, Robert Wahwasuck, and Brendon Garrett have volunteered for this task.

#### **Directors & Officers Policy:**

The Sabetha Chamber has purchased a directors & officers insurance policy. This policy is designed to cover officers, directors, trustees, employees, volunteers and the entity.

#### **Trick or Treat on Main Street:**

The terrible weather did not interfere with this event. We still gave away 480 treat bags!! I have not received all the invoices for this event. I will have a financial report next month.

#### **Ladies Night Out:**

The Chamber Board discussed the fact that the SHS Football game in Silver Lake would hurt the attendance of the Ladies Night Event. We were not able to move the event because the comedians were scheduled months in advance. Best of luck to the Sabetha Blue Jays!!!

#### **Holiday Coupon Books:**

The kick off of the Holiday Coupon books will be on Ladies Night Out. The coupon books will be for sale for \$5 on November 18. They are available at Downtown Coffee, Grimm's True Value, Village Sampler, Sabetha Hardware Hank, Sabetha Healthmart, Draperie Décor, Char Mae', C & K Service, and Edelmans Home Center.

#### **Window Opening:**

The Annual Window Opening event will be on Friday, November 24. The evening will begin at 6 pm with Santa arriving at City Hall by a fire truck, compliments of the Sabetha Fire Department. The businesses will be staying open late offering special promotions and treats. There will be Christmas Caroling with the SHS Show Choir Groups, Infinity and Odyssey at 6:15. The Kiwanis Club is sponsoring the horse and wagon rides. The First United Methodist Church will be having a soup supper from 5-7 pm. The United Bank will be serving free hot dogs and drinks. The Sabetha FFA Alumni Christmas Country Store is located at the United

**Bank Community Room. There will be a Business/Craft Expo in the Sabetha City Hall gym. Give to Grow Match/Giving Day is sponsored by the Greater Sabetha Community Foundation from 9 am- pm. Please vote for your favorite decorated window by dropping change into the Christmas House in each store. All proceeds go towards the Sabetha Food Pantry!**

**Light Up Sabetha:**

**The Chamber and City of Sabetha will be sponsoring the Light Up Sabetha House Decorating Contest for the Christmas season. You may call or email your name or to nominate a house. Judging will be done on December 15<sup>th</sup>. Please have your lights on by 5 pm. First Place: \$200, Second Place: \$150, Third Place: \$100, Fourth Place: \$75.**

**The next meeting will be December 14th at noon. We meet in the small commission room at City Hall. Everyone is invited ....we encourage new, fresh ideas!!**

**Meeting Adjourned  
Gina Murchison Director**